BLUE PHARMA COLLEGE OF HEALTH



COLLEGE ALMANAC ACADEMIC YEAR: 2023/2024

Blue Pharma College of Health, P.O.Box 1570, Singida.

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October 2023

List of Abbreviations

BPHACOH Blue Pharma College of Health

BPHACOHSO Blue Pharma College of Health Students Organization

CAT Continuous Assessment Test

CRs Class Representatives

CSRC College Students' Representative Council

DPARC Deputy Principal Academic, Research and Consultancy
DPFPA Deputy Principal Finance, Planning and Administration

HoD Head of Department

HRM Human Resources Manager

NACTVET National Council for Technical and Vocational Education and Training.

NHIF National Health Insurance Funds.

PST Pharmaceutical Sciences Technician.

ICT Information Communication and Technology

QAM Quality Assurance Manager

RTs Related Tasks



Matters	Date	Activity/Event	Responsible
			office/personnel
Admission	2 nd October 2023 –	Reporting and registration of new	Appointed admission
mattes	15 th October 2023	students	panel
	9 th October 2023-15 th	Reporting and registration of	Appointed admission
	October 2023	continuing students (NTA level 5 and	panel
		6)	
	16 th October 2023 -	Online transfer of continuing students	Admission Officer
	18 th November 2023		
	16 th October 2023 –	Advertising the College through	College Principal, Public
	30 th September 2024	various Media	relation officer, ICT officer
	27 th December 2023 -	Updating students' information in the	Admission Officer
	3 rd January 2024	NACTVET database.	
	29 th January 2024 -2 nd	Verification of appropriateness of	Admission Officer
	February 2024.	academic year, NTA level, and	
		registration status of each students	
		registered for academic year	
	4st Na L 2004 Coth	2023/2024.	A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	1 st March 2024 -30 th	Submission of updates through	Admission officer and
	March 2024	institution panel on students	College Principal.
		admission guidebook for academic	
	7 th March 2024 – 8 th	year 2024/2025 Evaluation of admission of students	Admission officer and
	March 2024 = 8	in academic year 2023/2024	NACTVET.
	25 th March 2024 – 25 th	Online Transfer of continuing	Admission officer and
	April 2024	students.	College Principal
	16 th April 2024 – 25 th	Submission of	College Principal.
	April 2024	corrections/improvement in the draft	
	,	of students' Admission Guidebook.	
	25 th March 2024 – 26 th	Registration of students for semester	DPARC and office of
	March 2024	2 studies.	Accountant.
	30 th April 2024 -6 th	Updating admission tools to be used	Admission officer
	May 2024	during to admission to academic year	
		2024/2025	
	1 st May 2024	Publication of Admission Guidebook	NACTVET
		for academic year 2024/2025.	

	15 th May 2024 – 21 st	The 3 rd NACTVET Exhibitions	NACTVET and
	May 2024		ВРНАСОН
	17 th May 2024	Opening of Students' admission for	NACTVET
		the academic year 2024/2025	
		(September intake).	
		Receiving of applications to the	
		College.	
		Receiving applications for academic	Admission officer and
		year 2024/2025.	Applicants.
	20 th May 2024 - 24	Updating students 'information in the	Admission officer
	May 2024	NACTVET system.	
	12 th June 2024	The date beyond which postponing of	Students, Admission
		studies will not be allowed.	officer, and College
			Principal.
Students'	9 th October 2023 -11 th	Orientation of new NTA level 4	Appointed staff
welfare matters	October 2023	students	
	20 th October 2023	First College Baraza to remind both	HoD (PST), Dean of
		new and continuing students on	Students and
		Examination Guidelines, Students By	BPHACOHSO
		Laws, and Dressing Codes.	
	21st October 2023	First CSRC meeting to discuss and	BPHACOHSO President.
		approve amendments of	
		BPHACOHSO Constitution.	
	28 th October 2023	College Bonanza during the day and	BPHACOHSO, students
		Fresher's Party during the night (7:00	and College staff.
		PM up to 10:30 PM)	
	30 th October 2023	Appointment of Chairperson and	Dean of Students
		Secretary of Electoral Committee	
	10 th November 2023	General BPHACOHSO Election for	Appointed members of
		academic year 2023/2024	Electoral Committee.
	16 th November 2023	Deadline for submission of students'	College Accountant and
		information and payment for health	NHIF
		Insurance to NHIF.	
	17 th - 22 nd December	First College Graduation	Students' welfare
	2023		committee, Graduates

			and External
			stakeholders.
	17 th March 2024 – 24 th	Mid breather	NTA level 4, 5 and 6
	March 2024		Students
	22 nd November 2024	2 nd College Graduation	Students' welfare
			committee, Graduates
			and External
			stakeholders.
	28 th March 2024	Second Bonanza for academic year	BPHAVOHSO, Students
		2023/2024.	and College staff
Curriculum	12th October 2023 -	Pre NTA level 4 English and B/Math	Appointed tutors
Delivery	18 ^h October 2023	Course	
	23 rd October 2023	Beginning of semester 1 class	Academic staff
		training for Continuing students and	
		New students.	
	27 th March 2024	Beginning of semester 2 class	Academic staff
		training	
	20 th May 2024 - 24 th	Preparation of letters and submission	DPARC and College
	May 2024	to various institutions to request for	Principal.
		field practice.	
	4 th June 2024 -7 th June	Revising of tools to be used during	DPARC and HoD (PST)
	2024	field practice (student's logbooks,	
		checklists, etc.)	
	18 th June 2024 -26 th	Pharmacy Field Practice	DPARC and HoD (PST)
	July 2024		
Assessment and	2 nd October 2023 -	Setting of CATs and SE for semester	Appointed Tutors
feedback	14 th October 2023	1.	
	13 th November 2023	Publication of CAT 1 timetable,	HoD (PST)
		semester 1	
		Publishing list of eligible students to	Accountant and
		sit for CAT1 with their examination	Examination Officer
		numbers.	
	20 th November 2023 -	Conduction of CAT 1, semester 1	Appointed Examiners and
	23 rd November 2023		eligible students.
	24 th November 2023 –	Marking and verification of CAT 1	Appointed markers and
	28 th November 2023	scripts and compilation of results	Examination officer

	29 th November 2023	Returning CAT1 scripts to students, making Corrections and publishing of CAT1 results.	HoD(PST) and Academic staff
	4 th December 2023 -	Conduction of supplementary	Appointed Examiners and
	16 th January 2023	examinations, semester II; 2022/2023	eligible students.
	29 th December 2023	Publication of CAT II timetable	HoD (PST)
		Publishing list of eligible students to sit for CAT1 with their examination numbers	Accountant and Examination Officer
	3 rd January 2024	Verification of presence of registered students in the current and second sit in the examination	Examination Officer
	8 th January 2024 – 11 th January 2024	Conduction of CAT II, Semester 1.	Appointed Examiners and eligible students.
	12 th January 2024 -	Marking and verification of CAT II	Appointed markers and
	17 th January 2024	scripts and compilation of results	Examination officer
	19 th January 2024	Returning CAT2 scripts to students, making Corrections and publishing of CAT2 results.	HoD(PST) and Academic staff
	22 nd January 2024 –	Conduction of Practical Test 1 and 2	Appointed tutors and
	24 th January 2024	(semester 1)	Eligible students.
		Marking, compilation, approval and publication of Practical test 1 & 2 results and	Appointed markers and HoD (PST), Academic Committee.
	22 nd January 2024	Deadline for submission of appeals against SE II supplementary examination results of 2022/2023 to the College Principal.	Appellants
	26 th January 2024	Returning CAT1 scripts to students, making Corrections and publishing of CAT1 results.	HoD(PST) and Academic staff
	27 January 2024	Deadline for submission of approved appeals against SE II Supplementary examinations results of 2022/2023 to MoH.	College Principal

29 th January 2024 – 30 th January 2024	Submission of Assignments results sheet and scripts to the HoD for him to submit the same to Examination officer	Tutors, HoD and Examination Officer
5 th February 2024	Generation of Semester 1 Examination numbers	NACTVET and Examination Officer.
6 th February 2024	Preparation of Semester 1 CA results sheet for signing of the same by students to verify their CA results.	Examination officer
7 th February 2024 – 8 th February 2024	Signing of compiled CA results sheet by Students to verify their results.	CRs and Students.
12 th February 2024 – 16 th February 2024	Entering CA results into MoH current results sheet.	Examination officer
21st February 2024	Requesting for SE 1 external supervisor from MoH	College Principal
22 nd February 2024	Publishing of SE 1 timetable	HoD (PST)
	Publishing of list of students eligible to sit for SE 1.	HoD (PST)
2 nd March 2024 - 5 th	Uploading of CA results into	Examination officer and
March 2024	NACTVET examination database	HoD (PST)
4 th March 2024 – 16 th	Conduction of SE 1, Marking,	Appointed internal
March 2024	approving and uploading of SE results to NACTVET database.	examiners and Appointed Supervisor.
19 th March 2024	Publishing of SE 1 provisional results to students.	HoD
20 th March 2024 -28 th March 2024	Setting of semester II CAs and Pre end of semester examination	Appointed setters.
22 nd March 2024	Deadline for receiving of appeals against SE 1 results	Appellants
25 th March 2024	Discussing on the submitted appeals against SE 1 results and recommend any significant changes to Governing Board.	Appointed Appeal Committee
1 st April 2024	Requesting for external supervisor of Semester 1 supplementary examinations from NACTVET	College Principal

8 th April 2024	Publication of supplementary	HoD
	examination timetable.	
15 th – 21 st April 2024	Semester I supplementary	Appointed Examiners,
	examination, approval of results and	Appointed supervisor and
	Uploading of semester 1	eligible students.
	supplementary examination results	
	into NACTVET system.	
22 nd April 2024	Publication of semester 1	HoD
	examination results.	
29 th April 2023	Publication of CAT 1 (semester II)	HoD
	timetable.	
	Publishing list of students eligible to	Examination officer and
	sit for CAT 1 (semester II) with	Accountant.
	examination number.	
6 th May 2024 -8 th May	Conduction of CAT 1 (semester II)	Appointed Examiners and
2024		eligible students.
9 th May 2024	Submission of Semester 1 (first sit	College Principal.
	and supplementary) results hard	
	copies to NACTVET for verification.	
9 th May 2024 -15 th	Marking of CAT 1 (semester II)	Appointed markers.
May 2024		_
17 th May 2024	Returning CAT 1 scripts to students	Tutors.
	and making corrections.	
27 th May 2024	Verification of presence of students	Examination officer
	registered for semester II of	
	academic year 2023/2024 in the	
	current and second list.	
	Publication of CAT II (semester II)	HoD
	timetable Dublication of list of attudents aligible	Everyingting officer and
	Publication of list of students eligible	Examination officer and
	to sit for CAT II (semester II) and their examination numbers.	Accountant.
2rd June 2024 5th		Appointed Examinary and
3 rd June 2024 -5 th June 2024	Conduction of CAT II (Semester II)	Appointed Examiners and
14 th June 2024	Generation of Examination number	eligible students. NACTVET.
14" Julie 2024		NACIVEI.
	for SE II, 2023/2024.	

	17 th June 2024 – 26 th	Marking of CAT II (semester II)	Appointed Markers
	June 2024	scripts.	
	22 nd July 2024 -26 th	Collection of Assignment results and	HoD (PST) and
	July 2024	Scripts from tutors.	Examination officer.
	29 th July -31 st July	Compilation of semester II CA	Examination Officer and
	2024	results sheets for signing of the	Students.
		same by students to verify their	
		marks.	
	1 st August 2024 -2 nd	Entering verified semester II CAs	Examination officer.
	August 2024	into the current MoH results sheet.	
	5 th – 7 th August 2024	Internal verification of Semester II	Academic committee
		CAs and preparation of report for	
		submission of the same to	
		supervisor.	
	8 th - 9 th August 2024	Uploading of semester II CA results	NACTVET and
		into NACTVET Database	Examination Office
	12 th August – 6 th	Conduction of Semester II	MoH, NACTVET and
	October 2024	Examination.	appointed Examiners.
	30 th June 2024 – 15 th	Uploading of semester II	Examination officer and
	September 2024	examination results into NACTVET	College Principal.
		system and	
		Submission of hard copies of	
		examination results.	
Meetings and	9 th October 2023	Informing Governing Board members	College Principal.
other		on the first meeting of academic year	
Administrative		2023/2024	
matters	14 th October 2023	Receiving and discussing students'	Executive Management
		welfare committee's	Team.
		recommendation on conduction of	
		first College Graduation.	
	31 st October 2023	Receive and approve revised tools	Examination Committee.
		related to conduction of examinations	
		and handling of examination results.	
	3 rd November 2023	Tenth Governing Board Meeting of	Principal and Governing
		academic year 2023/2024.	Board members.
	23 rd November 2023	Approving CAT 1 results	Academic Committee

25 th November 2023	1 Receiving Governing Board	Executive Management
25 th November 2023	 Receiving Governing Board meeting directives and establish action plans for implementation. Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if 	Executive Management Team
	any)	
30 th November 2023	First Staff meeting	BPHACOH Staff
20 th December 2023	Second Staff meeting	BPHACOH Staff
30 th December 2023	 Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if any) 	Executive Management Team
18 th January 2024	Approving CAT 2 results	Academic Committee
25 th January 2024	Discussing and approving appeals against semester II supplementary examination results of 2022/2023 lodged to College Principal (if any).	Academic Committee
27 th January 2024	 Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if any) 	Executive Management Team.
19 th February 2024 –	Internal verification of CAs and	Academic Committee
23 rd February 2024	preparation of report to be submitted to the External Supervisor.	
24 th February 2024	 Receive and discuss report on College's monthly income and expenditures. 	Executive Management Team

	O Descine recommendations	
	Receive recommendations from standing committees (if	
	any)	
26 th February 2024 -	Principal Meetings (central zone) and	College Principal and
29 th February 2024	submission of minutes to MoH and NACTVET.	zonal coordinator.
18 th March 2024	Receiving, discussing and recommending SE 1 results to the Governing Board for approval.	Academic Committee
30 th March 2024	 Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if any) 	Executive Management Team
1 st April 2024 – 8 th April 2024	Principal's meeting (central zone) and submission of minutes to MoH and NACTVET.	College Principal and zonal Coordinator.
8 th April 2024	Informing Governing Board members on the first meeting of academic year 2023/2024	College Principal.
	Receive, discuss and recommend revised Quality Management Plan to Executive Management Team.	Quality Assurance and Management Committee.
22 nd April 2024 – 25 th April 2024	Annual Principals' Meeting	College Principal, MoH and NACTVET
27 th April 2024	 Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if any) 	Executive Management Team
29 th April 2024	Eleventh Governing Board meeting of	Principal and Governing
30 th April 2024	academic year 2023/2024. Third Staff meeting	Board members. BPHACOH Staff
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 10th May 2024	Admission mosting to discuss and	Admission Committee.
10 th May 2024	Admission meeting to discuss and	Aumission Committee.
	approve admission tools to be used	
	during admission to academic year	
	2024/2025.	
16 th May 2024	Discussing and approving CAT 1	Academic Committee.
	(semester II) Results and,	
	Approving practicum sites to be	
	attached with students for field	
	practice.	
25 th May 2024	1. Receive and discuss report	Executive Management
	on College's monthly income	Team.
	and expenditures.	
	2. Receive recommendations	
	from standing committees (if	
	any)	
11 th June 2024	Approving revised tools to be used for	Academic Committee.
	Pharmacy Field Practices.	
24 th June 2024	Discussing and approving CAT II	Academic Committee
24 Julie 2024	results (semester II)	Academic Committee
28 th June 2024	,	DDUACOU Ctoff
	Fourth Staff meeting	BPHACOH Staff
29 th June 2024	1. Receive and discuss report	Executive Management
	on College's monthly income	Team.
	and expenditures.	
	2. Receive recommendations	
	from standing committees (if	
	any)	
27 th July 2024	Receive and discuss report	Executive Management
27 th July 2024		Executive Management Team.
27 th July 2024	Receive and discuss report	J.
27 th July 2024	Receive and discuss report on College's monthly income	J.
27 th July 2024	Receive and discuss report on College's monthly income and expenditures. Receive recommendations	J.
27 th July 2024	Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if	J.
	 Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if any) 	Team.
27 th July 2024 31 st August 2024	Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if any) Receive and discuss report	Team. Executive Management
	 Receive and discuss report on College's monthly income and expenditures. Receive recommendations from standing committees (if any) 	Team.

		2. Receive recommendations	
		from standing committees (if	
		any)	
		Fifth Staff meeting	BPHACOH Staff
2	2 nd September 2024	Annual leave	College Staff
_	- 15 th September		
2	2024		
1	16 th September 2024	Receiving progress report on	Quality Assurance and
		activities (academic and	Control Committee and
		`	invited
		administrative) conducted in the	
		academic year 2023/2024 and	secretary/chairpersons of
		approve corrective action plans to be	other standing
		implemented by specific committees	committee.
		in academic year 2024/2025.	
1	17 th September 2024	1. Receiving External	Academic Committee
		examination report and	
		establishing an action plan for	
		deficiencies noted during	
		conduction of semester II	
		examination, 2023/2024	
		Receive Corrective actions	
		against areas of weakness in	
		academic year 2023/0204 as	
		proposed by Quality	
		Assurance and Control	
		Committee and plan for	
		academic year 2024/2025.	
1	18 th September 2024	1. Receiving report on the	Admission committee
		admission process and	
		outcome for academic year	
		2024/2025.	
		2. Receive Corrective actions	
		against areas of weakness	
		relating to admission in	
		academic year 2023/2024 as	
		proposed by Quality	

		Assurance and Control	
		Committee and plan for	
		academic year 2024/2025.	
	19 th September 2024	1. Receive Corrective actions	Students' Welfare
		against areas of weakness	Committee
		relating to students' welfare	
		matters in academic year	
		2023/0204 as proposed by	
		Quality Assurance and	
		Control Committee and plan	
		for academic year 2024/2025.	
		2. Discussing and	
		recommending planning and	
		budget for second College	
		Graduation.	
	20th Contour box 2004		Every in ation Committee
	20 th September 2024	Receive Corrective actions against	Examination Committee
		areas of weakness relating	
		assessments conducted in academic	
		year 2023/2024 as proposed by	
		Quality Assurance and Control	
		Committee and plan for academic	
		year 2024/2025.	
	23 rd September 2024	Receive Corrective actions against	Students' disciplinary
		areas of weakness relating Students	Committee.
		disciplinary activities conducted in	
		academic year 2023/2024 as	
		proposed by Quality Assurance and	
		Control Committee and plan for	
		academic year 2024/2025.	
	24 th September 2024	Receive Corrective actions against	Staff disciplinary
		areas of weakness relating Staff's	Committee
		disciplinary activities conducted in	
		academic year 2023/2024 as	
		proposed by Quality Assurance and	
		proposed by Quality Assurance and	

		Control Committee and plan for	
		academic year 2024/2025.	
	25 th September 2024	Receive Corrective actions against	Finance, Planning and
		areas of weakness relating Finance,	Administration
		Planning and Admin activities	Committee.
		conducted in academic year	
		2023/2024 as proposed by Quality	
		Assurance and Control Committee	
		and plan for academic year	
		2024/2025.	
	28 th September 2024	Receive and discuss report	Executive Management
		on College's monthly income	Team.
		and expenditures.	
		2. Receive recommendations	
		from standing committees (if	
	Ath Oatabar 2004	any)	Figure Discours and
	4 th October 2024	Discussing and recommending	Finance, Planning and
		compiled annual plans and Budget for academic year 2024/2025, to the	Administration.
		Executive Management Team.	
	7 th October 2024 – 8 th	Receive, discuss and approve annual	Executive Management
	October 2024	plans and budget for academic year	Team
	000001 2024	2024/2025.	roam
	26 th October 2024	Receive and discuss report	Executive Management
	20 00:000: 202 :	on College's monthly income	Team.
		and expenditures.	
		2. Receive directives of first	
		Governing Board of academic	
		year 2024/2025, and	
		establish action plan.	
		3. Receive recommendations	
		from standing committees (if	
		any)	
Training	18 th October 2023 -	Tutors' training on Curriculum	DPARC and Academic
(internal and	19 th October 2023	Delivery and assessment	Staff

external) and	1 st November -10 th	Staff training on fire matters.	HRM and Regional Fire		
Development of	November		Department.		
staff	18 th March 2024 – 20 th	Staff training on various	HRM and other invited		
	March 2024	administrative matters.	external stakeholders.		
	5 th May 2024 -28 th May	Capacity building training to	College Principal and		
	2024	Admission officer and Examination	NACTVET		
		officer			
Finance Matters	1 st July 2024 -20 th July	Payment of Semester II Examination	College Principal and		
	2024	fee.	College Accountant.		
	16 th October 2023	Deadline for collection of first	College Accountant and		
		instalment of Tuition fees and all	registered students.		
		other charges.			
	1 st December 2023	Deadline for payment of Quality	NACTVET and College		
	Coth D	Assurance to NACTVET	Accountant.		
	30 th December 2023	Deadline for payment of Municipal	College Accountant.		
	Ast Is assess 0004	Sanitation fee	Oallana Aaaanstant and		
	1 st January 2024	Deadline for collection of second	College Accountant and		
	4St March 2024	instalment of Tuition fees.	registered students. College Accountant.		
	1 st March 2024	Deadline for payment of business licences.	College Accountant.		
	29 th March 2024	Deadline for collection of third	College Accountant and		
	29 March 2024	instalment of Tuition fees.	registered students.		
	30 th March 2024,	Deadline for payment of first	College Accountant.		
	30 Walter 2024,	instalment of Tax Income.	Conege Accountant.		
		Deadline for payment of first	College Accountant.		
		instalment of service levy.			
		Deadline for payment of fire fees	College Accountant.		
	31 st May 2024	Deadline for collection of fourth	College Accountant and		
		instalment of Tuition fees.	registered students.		
	30 th June 2024	Deadline for payment of second	College Accountant.		
		instalment of Tax Income.			
		Deadline for payment of second	College Accountant.		
		instalment of service levy.			
		Deadline for payment of Land Tax	College Accountant.		
		Premium.			

		Deadline for payment of Property	College Accountant.		
		Тах.	g a sa		
		Deadline for payment of OSHA fees.	College Accountant		
	30 th September 2024	Deadline for payment of third	College Accountant.		
		instalment of Tax Income.			
		Deadline for payment of third	College Accountant.		
		instalment of service levy.			
	30 th October 2024	Deadline for payment of withholding Tax.	College Accountant		
	30 th December 2024	Deadline for payment of third	College Accountant.		
		instalment of Tax Income.			
		Deadline for payment of third	College Accountant.		
		instalment of service levy.			
Planning Matters	21 st October 2023	Deadline for completion of New strategic Plans.	College Principal and DPFPA		
Matters	4 th April 2024	Deadline for completion of revision of	College Principal and		
	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	Quality Management Plan	QAM		
	30 th August 2024	Deadline for writing an overall	Quality Assurance and		
		progress report on all activities	College Principal.		
		(academic and administrative			
		conducted in the academic year			
		2023/2024 and establish corrective			
		actions plan to be implemented in			
	26th Contombor 2024	academic year 2024/2025.	Chairnaraana		
	26 th September 2024 - 30 th September	Submission of plans for academic year 2024/2025 to the office of	Chairpersons and secretaries of standing		
	2024	DPFPA for compilation.	Committees.		
	1 st October 2024 – 3 rd	Compilation and price quotation of	DPFPA and Head of		
	October 2024	Plans for academic year 2024/2025	Planning, Monitoring and		
		for approval by Finance, Planning	DPARC, College Principal and DPFPA		
		and Administration Committee.			
	16 th September -2 nd	Preparation of College Almanac for			
	October 2024	academic year 2024/2025.			
Internal and	6 th November 2023	Tutors' evaluation by students regarding teaching practices.	QAM and Registered		
External Quality Audits		regarding teaching practices.	students, through class meetings.		
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	2. Evaluation of extent of	
	coverage of Curricular RTs to	
	be assessed during CAT 1	
	(semester 1)	
2 nd January 2024	Tutors' evaluation by students	QAM and Registered
	regarding teaching practices.	students, through class
	2. Evaluation of extent of	meetings.
	coverage of Curricular RTs to	
	be assessed during CAT 2	
	(semester 1)	
26 th February 2024	Tutors' evaluation by students	QAM and Registered
	regarding teaching practices.	students, through class
	Evaluation of extent of	meetings.
	coverage of Curricular RTs to	in our igoi
	be assessed during SE 1	
	Staff's satisfaction evaluation	
	3. Stair's satisfaction evaluation	
Oond April 2024 25th	Overall internal audit of the Callege	Ovality Assurance and
22 nd April 2024 – 25 th	Overall internal audit of the College	Quality Assurance and
April 2024	by using approved comprehensive	Control Committee.
	audit tool(s).	
29 th April 2024	Tutors' evaluation by students	QAM and Registered
	regarding teaching practices.	students, through class
	2. Evaluation of extent of	meetings.
	coverage of Curricular RTs to	
	be assessed during CAT 1	
	(Semester II)	
6 th May 2024 -1 st June	Joint Supportive Supervision	QAM, NACTVET and
2024	(External)	МоН
27 th May 2024	1. Tutors' evaluation by students	QAM and Registered
	regarding teaching practices.	students, through class
	Evaluation of extent of	meetings.
	coverage of Curricular RTs to	
	be assessed during CAT 2	
	(Semester II).	
	Staff's satisfaction evaluation	
	o. Otali o Satisfaction Evaluation	

	5 th August 2024 – 7 th August 2024.	 Overall internal audit of the College by using approved comprehensive audit tool(s). Obtaining students feedback on quality of service provided by the offices in academic year 2023/2024 and suitability of College's infrastructures for learning. 	QAM, staff and Registered students.
Public Holidays	14 th October 2023	Mwalimu Nyerere Day	BPHACOH Staff and Registered Students
	9 th December 2023	Independence Day	BPHACOH Staff and Registered Students
	24 th December 2023	Christmas Eve	BPHACOH Staff and Registered Students
	25 th December 2023	Christmas Day	BPHACOH Staff and Registered Students
	26 th December 2023	Boxing Day	BPHACOH Staff and Registered Students
	1st January 2024	New Year's Day	BPHACOH Staff and Registered Students
	12 th January 2024	Zanzibar Revolution Day	BPHACOH Staff and Registered Students
	29 th March 2024	Good Friday	BPHACOH Staff and Registered Students
	31st March 2024	Easter Sunday	BPHACOH Staff and Registered Students
	1st April 2024	Easter Monday	BPHACOH Staff and Registered Students
	7 th April 2024	Karume Day	BPHACOH Staff and Registered Students
	10 th April 2024	Ed el Fitri	BPHACOH Staff and Registered Students
	11 th April 2024	Ed el Fitri Holiday	BPHACOH Staff and Registered Students

	26 th April 2024	Union Day	ВРНАСОН	Staff and
			Registered Students	
	1st May 2024	Workers' Day	ВРНАСОН	Staff and
			Registered Students	
	17 th June 2024	Eid al-Adha	ВРНАСОН	Staff and
			Registered Students	
	7 th July 2024	Saba Saba	ВРНАСОН	Staff and
			Registered Students	
	8 th August 2024	Farmers' day	ВРНАСОН	Staff and
			Registered St	udents

References

- Academic activities calendar for academic year 2023/2024 (from May 202 to July 2024) published by NACTVET.
- 2. Academic activities calendar for academic year 2023/3034 published by MoH.
- 3. BPHACOH Handbook of Standing Committees.

